

To: MEMBER OF THE AUDIT & SCRUTINY COMMITTEE  
Councillors Langton (Chair), Allen (Vice-Chair), Bloore,  
Crane, Davies, Dennis, Flower, Gray, O'Driscoll and  
C.White

for any enquiries, please contact:  
[customerservices@tandridge.gov.uk](mailto:customerservices@tandridge.gov.uk)  
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Substitute Councillors: Botten, Cooper, Pursehouse and  
N.White

C.C. All Other Members of the Council

30 June 2021

Dear Sir/Madam

**AUDIT & SCRUTINY COMMITTEE**  
**THURSDAY, 8TH JULY, 2021 AT 7.30 PM**

The agenda for this meeting of the Committee to be held in the Council Chamber, Council Offices, Station Road East, Oxted is set out below. If a member of the Committee is unable to attend the meeting, please notify officers accordingly.

Available seating in the public gallery will be limited due to social distancing requirements and any members of the public who wish to attend should email [democraticservices@tandridge.gov.uk](mailto:democraticservices@tandridge.gov.uk) in advance. Unfortunately, in the current circumstances, we may not be able to accommodate all requests to attend in person. However, the meeting will be webcast and can be viewed via the Council's website. The can be viewed live and as a recording after the meeting.

Should members require clarification about any item of business, they are urged to contact officers before the meeting. In this respect, reports contain authors' names and contact details.  
Yours faithfully,

David Ford  
**Chief Executive**

**AGENDA**

1. **Apologies for absence (if any)**
2. **Declarations of interest**
3. **Minutes of the meeting held on the 30th March 2021** (Pages 3 - 8)  
To confirm as a correct record.
4. **Minutes of the meeting held on the 27th May 2021** (Pages 9 - 10)  
To confirm as a correct record.
5. **To deal with any questions submitted under Standing Order 30**
6. **Internal Audit progress report (2020/21)** (Pages 11 - 26)
7. **External Audit plan update** (Pages 27 - 44)

8. **Counter fraud - Council Tax fraud report** (Pages 45 - 50)
9. **Complaints update** (Pages 51 - 58)
10. **Policy Committees' Quarter 4 20/21 Exception Performance Report** (Pages 59 - 64)
11. **Verbal update from Surrey Police on crime levels and anti-social behaviour in the Tandridge District**
12. **Any other business which, in the opinion of the Chair, should be considered as a matter of urgency**